



CSEA Chapter 262

GOVERNANCE COMMITTEE REPORTS

Wednesday, July 17, 2013

BUDGET

Representative(s): Mark Fernandez

1st and 3rd Wednesday, 3:00 – 4:00 p.m.

The Budget Committee met on June 5 to review the tentative budget prepared for the Board of Trustees. We reviewed the tentative budget for 2013-14, the projected budget for 2014-15, and the estimated unfunded general reserves for the next three fiscal years. According to these projections, the reserve for 2013-14 will be 14.23%, but with the Governor's May revise (and ultimate signing) of the state's budget in June, the estimate is now 15.8%. The reserve for 2014-15 is 2.19%. However, these numbers were met with skepticism by several members of the committee who continue to be critical of budget numbers that greatly exaggerate the low reserves. Your CSEA representative and the Faculty Association representative continue to question why the reserve has been more than 21% for the past five years while the Board only requires a 10% reserve. An answer has not been forthcoming. Needless to say, the bottom line is that Mt. SAC's financial health is fine and stable, and the Budget Committee members are looking forward to the next fiscal year.

The Budget Committee also said goodbye to Ginny Burley, Vice President of Instruction, who retired. This was Ginny's last meeting.

HEALTH AND SAFETY COMMITTEE

Representative(s): Carlos Duarte and Donna Lee

1st Tuesday of each month

- Gary Gidcumb, Facilities Project Manager, updated the committee with his solution for the lack of emergency notification in the Building 4 Vault. An emergency strobe light will be installed in for visual notification in the event of an emergency. It was decided that an audible alarm would be too loud for the confined area of the vault.
He also presented his solution to the safety concerns that the committee had regarding a the handicap ramp located outside of Building 13. At this time the committee was not yet in favor of the solution given and would like to explore additional options.
- The use of respirators by employees on campus was mentioned at the last committee meeting. In order to comply with Cal-OSHA, Mt. SAC needs to develop and implement a Respiratory Protection Program. Jim Alcalá, campus safety consultant, presented the committee with an outline of the elements of a Respiratory Protection Program and what steps are needed for implementation. The committee decided to form an Ad Hoc group to review the program elements.
- The Health & Safety agendas & minutes can be found on the website <http://inside.mtsac.edu/organization/committees/safety/>

If you would like to make a safety suggestion or report a hazardous workplace condition, please fill out the **Hazard Report Form** found at <http://inside.mtsac.edu/forms/> . The form is located under Administrative Forms.



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SUB-COMMITTEES

Classified Professional Development Council – Sub-committee of the Professional Development Council

Representative (s): Brenda Dial

1st Thursday of the month 11am-12pm

The CPDC met in June for the annual Planning Day Meeting. Classified Employee Flex Day has been scheduled for Wednesday, August 21. The workshops that will be offered on Classified Employee Flex Day have been identified and are currently being coordinated. Additionally, the CPDC will be hosting NEW (New Employee Welcome) on Monday, August 19, 2013. All employees hired within the past 6 mos. are invited to attend, via personal invitation. The event is specifically geared toward introducing new hires to Mt. SAC and giving them a better understanding of everything that goes on on campus. Lastly, the CPDC has begun to plan for upcoming Classified Employee workshops, based on the most current Professional Development Survey results. Look for new and exciting workshops to be coming your way soon.