



CSEA Chapter 262
GOVERNANCE COMMITTEE REPORTS

Wednesday, March 20, 2013

BUDGET

Representative(s): Mark Fernandez
2nd and 3rd Wednesday, 3:00 – 4:00 p.m.

The Budget Committee met for the first time after a three-month hiatus due to holidays, absences, start of the semester, and other things.

The Committee reviewed the 2013-14 preliminary budget, the process for immediate need and resource allocation needs for all departments and divisions, and the timelines for these things. The Committee reviewed the budget items with Rosa Royce, Asst. VP of Admin Services, and asked questions and made comments about various budget items. Of particular interest was the amount projected for the reserves by the end of fiscal 2013-14. Keeping in mind this is a very, very preliminary projection of the college budget, the budget outlook looks good, which means they are not projecting a deficit. The college reserves are expected to drop below the Board required 10% to perhaps about 8%, but that would depend on many factors. Since this is a very preliminary budget, however, the Committee isn't too concerned about this projection. One of the key factors that will determine how this Budget looks is the classification study results. The District has not yet received the compensation portion of the study, so the Budget does not reflect any changes in the salaries for classified staff (classified is Chapter 262, 651, and classified management staff ... essentially, everyone except faculty). Once the compensation study is complete and the District and bargaining units sign off on the job descriptions and salary changes,* a better projection of the budget situation can be made.

*note: The Classification Study issue created a lengthy discussion in the Committee. Mike Gregoryk reported that delays have come from the Koff & Associates side of the process. I asked about when the compensation recommendations were going to be ready. Gregoryk said the District was hoping to receive them "soon."

GOVERNMENTAL AFFAIRS ADVISORY COMMITTEE

Representative(s): Bill Rawlings and Robert Jackson
1st Thursday of the month, 3:00-4:30 p.m.

Meeting postponed until March 22, 2013.

HEALTH AND SAFETY COMMITTEE

Representative(s): Carlos Duarte and Donna Lee
1st Tuesday of each month

Posted February 12, 2013 meeting minutes to <http://inside.mtsac.edu/organization/committees/safety>

Sandy Samples has voiced concerns about the way students walk thru 66/67 staff lots, since Samples was absent it will be addressed in April's meeting

Unable to review the Hazard Report Log, due to no Facilities management being present.

Hazard Communication Program. The district has about 90% of managers reporting on the hazardous materials that have stored in their areas. Of those that have complied with the request, Jim Alcalá has been inputting the types and locations into a data base that will be accessible by designated employees. Alcalá shared with the group that he is also updating the LA County website as required by law.

The Building 6 inspection was reviewed and will be sent out to Megan Chen.



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Questions came up as to why Drug Free Environment (BP/AP 3550) and Work Place Violence Plan (AP3510) are being held up by bargaining units.

Inquiries were made concerning the safety of the Utility Carts (Gators) that Grounds employees currently use. The Group will revisit the Title 8 requirements and will address safety issues in the next training session with the Grounds Dept.

An incident occurred on March 4 2012, in which a Quadriplegic male in a specialized wheel chair had to wait approximately 4 hours on the third floor of Building 61. The elevator company that services the college was out earlier that day and declared the elevator out of order. Prior to the elevator tech leaving, no one checked the Building or with DSPS if there were any special needs students in the building. The group was told there was a miscommunication between the Facilities person that called and elevator dispatch. It was not relayed that it was an emergency and the elevator company showed up within the 4 hour call out time. The group will work on way to prevent this from happening again.

INFORMATION TECHNOLOGY ADVISORY COUNCIL

Representative(s): Bill Rawlings and Robert Jackson

Reviewed recommendations from PAC regarding AP 3720 (acceptable use policy) and continued to review the Technology Master Plan draft.

INSURANCE COMMITTEE

Representative(s): Hawk Yao

2nd Tuesday of the month during the Fall & Spring Semester

The Insurance Committee met on March 12, 2013. The Benefit office reported out that there were 139 Medical Reimbursement participants this year and out of those, 17 have signed up for the debit cards. So far, the feedback has been positive in regards to the debit card. There was one question posed that asked why American Fidelity was asking for the receipts when the member clearly went to their doctor. It seems that every time they use the debit card, American Fidelity is asking people to send in documentation. It was our understanding that this is supposed to make the process easier, not more of the same. Karen Saldana has said that she will send a message over to American Fidelity and ask what their standard procedure is on requesting for back-up documentation.

Tiered rates were discussed for the dental plans. The college dental and vision plan premiums are currently a composite rate. This means that no matter how many people you have on your plan, it is one price. It was brought up that as of right now, those that are on a single party dental plan are essentially subsidizing the costs of the plans for the 2 party rates and family rates. For the Delta Dental plan, each person on your plan receives \$2500 to use towards dental work. So for a 1 party plan, they receive \$2500 total, 2 party receives \$5000 total, and family members receive \$7500 and up, depending on how many people are on their plans. Currently the price of Delta Dental is \$167.98 per month on a 10thly basis. This means that everyone is paying a total amount of \$1,679.80 a year out of pocket for this dental plan. As the premium of the plan continues to rise, it is recognized that the benefits of the plan for a single party person becomes less and less. The only other option a single party member has is to go to the DeltaCare plan and it was discussed that even then, there has been quite a significant number of complaints about that plan. Splitting up composite rates to the 3 party tier rates will increase the 2 party rates and 3 party rates, while dropping down the single party rate and there was discussion that this would not sit well with most people, but having the single party subsidizing the rest of the parties did not seem fair or equitable.

An idea was brought up and asked if we could have two PPO plans; one that costs less and may not cover as much. The broker from Keenan and Associates (they are currently helping us shop around for different plans) stated that they would recommend against that because the moment someone needs the better plan, they'll switch to that plan for the year and that would drive up the costs of the higher PPO plan. The best idea is to have a DHMO plan and a PPO plan. Keenan also said that DeltaCare is known to be one of the better DHMO plans.

Keenan will bring back proposals in September for different dental and vision plans.



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Due to the Affordable Care Act (ACA), Keenan will also be invited back in April to do a presentation on the changes being made to health plans by the ACA.

The Benefit office also brought up CalPERS is doing a Dependent Eligibility Verification program at the moment. The two bulletins that were sent out to the campus through the Benefit Bulletins were brought in and it was stated that it is important for the campus to know that they must comply with this or their dependents will be dropped. CalPERS has given at least a year for this whole process to be completed starting in July of this year. There was also talk about any employees who have dependents on their current plan who are not eligible dependents, must dis-enroll these dependents by June 30, 2013. The amnesty period has been extended until such time. If the member does not do so within this time, they may be liable for premiums and costs of doctor/hospital visits that were incurred previously.

PRESIDENT'S ADVISORY COUNCIL

Representative(s): Laura Martinez

1st Wednesday of the month

At our March 13 meeting we received updates from the Budget Committee, Information Technology Advisory Committee, and the Institutional Effectiveness Committee. We additionally reviewed a new electronic system that will allow better tracking of the current AP/BP process.

Dr. Scroggins indicated the Foundation is soliciting nominations for Alumnus of the Year and the President's Office is looking for a Commencement Speaker.

The Expanded PAC meeting is scheduled for May 8, 2:30 – 4:30 pm.

Our next meeting is scheduled for March 27, 2013.

SUB-COMMITTEES

Classified Professional Development Council – Sub-committee of the Professional Development Council

Representative (s): Brenda Dial

1st Thursday of the month 11am-12pm

The CPDC reviewed/discussed the Classified Professional Development Day evaluations and feedback and looked at ways to improve/modify the event in the future. Additionally, they began planning the Fall Classified Professional Development Day that is tentatively scheduled for, Wednesday, August 21, 2013.

The CPDC is also gearing up for the second offering of the New Employee Welcome (NEW) workshop. All employees hired within the past 6 mos. are invited to attend, via personal invitation. The event is specifically geared toward introducing new hires to Mt. SAC and giving them a better understanding of everything that goes on campus. This latest offering of NEW will be held on Thursday, April 18, 2013.

Additionally, the CPDC is working on a new POD Classified Training Needs Survey. When ready, the survey will go out to all Classifieds to assist in assessing the training needs of our Classified employees. There will be announcements made when the time comes and we ask for your support to ensure we are offering what really matters and is beneficially to all.

Lastly, the CPDC discussed a workshop that was suggested by one of our CSEA 262 members. The workshop is tentatively slated to be offered this Fall. We express our thanks to the Classified employee who brought this to our attention and encourage all Classifieds to do the same with any and all workshop suggestions they may have.