



MT. SAC

# Mt. SAC CSEA Chapter 262

## Minutes

January 20, 2016

*"To improve the lives of our members, students, and community."*

ITEM	DISCUSSION	OUTCOME
Call to Order & Pledge of Allegiance	Call to Order- 12:09 pm Pledge of Allegiance - Bill Rawlings	Number of Attendees - 24
Approval of Minutes	Moved by John Lewallen, 2 <sup>nd</sup> by Robin Cash	Jan. 20, 2016 Minutes Approved w/ corrections
Guest/New Members	<ul style="list-style-type: none"> <li>Andy Ritchie, Labor Relations Representative</li> </ul>	
Communication/Announcements	Report of action taken by the Executive Board: Appointments made for different Chapter committees, site reps., and Katherine MacDonald named as assistant chief job steward. Carlos Duarte also gave feedback on why training is important. Bev Heasley passed on info regarding Pre-Retirement seminars.	
Reports	<p>Agenda Review; Agenda approved as presented.</p> <p>Officers Reports:</p> <p><b>President:</b> Bill asked Zak to make corrections on Treasurer report; survey monkey; domain name.</p> <p><b>1<sup>st</sup> Vice President:</b> Sandra reported that we are continuing to need hiring committee volunteers.</p> <p><b>2<sup>nd</sup> Vice President:</b> Mark report that there was no Governance Report and no meetings were held during break. He apologized for being late due to the overwhelming reply for Hiring Committees. He thanked the members for their overwhelming support.</p> <p><b>Secretary:</b> No report</p> <p><b>Treasurer:</b> Zak read the Treasurer Report</p> <p><b>Chief Job Steward:</b> No report</p> <p><b>Site Rep Coordinator:</b> No report</p> <p><b>C-Pro:</b> John passed on out flyers on Union Steward training in El Monte. He stated that this training is good for all members, not just Union Stewards. The training also helped educate members on "Know Their Rights".</p> <p><b>Past President:</b> No report</p>	
Old Business	None	
New Business	<ul style="list-style-type: none"> <li>At retreat we open candidates for Treasurer. Bill opened nominations for vacant position of Treasurer. The EBoard nominated Zak Gallegos, hearing no other nominations, Bill closed nominations for Treasurer and Zak Gallegos was elected as the new Treasurer.</li> <li>2016 Chapter Budget: The Chapter budget that was developed by the Executive Board for 2016 was presented to the Chapter. Bill asked for clarifications based on the budget since he was not able to attend the EBoard Retreat. He thanked the EBoard. The budget was under estimated</li> </ul>	<ul style="list-style-type: none"> <li>Zak Gallegos elected Treasurer</li> </ul>

**ITEM**

**DISCUSSION**

**OUTCOME**

	<p>do to the total membership. Bill read Projected 2016 Budget by line and gave explanations of each line. Discussion was held on several budget items. Mark motioned to approve the budget, 2<sup>nd</sup> by John Lewallen. Bill called for the vote. Budget was approved as presented.</p> <ul style="list-style-type: none"> <li>2016 Chapter General Meeting Dates were approved as the 3<sup>rd</sup> Wednesday of each month, except December, which will be the 2<sup>nd</sup> Wednesday from 12:05-12:55 pm.</li> </ul>	<ul style="list-style-type: none"> <li>Budget was approved</li> </ul>
<p>Good of the Order</p>	<ul style="list-style-type: none"> <li>Carlos - discussed Great Staff Retreat and passed out flyer and applications. Asked members to take one back to their work place. Sandra and others members gave positive info on attending retreat.</li> <li>Disaster Service Worker training (POD). Encouraged members to attend. This is new and Melanie Cruz is giving training.</li> <li>Response to Sexual Violence on Campus - training. Carlos asked why it is not available for our members. John Lewallen mentioned that PDC (Professional Development Council) is working on it for entire campus.</li> <li>Bill gave info on our obligations in a disaster. Also discussed mandated reporter.</li> <li>Cason Smith - asked the question on who all is required to attend training and what Management roles and responsibilities are.</li> </ul>	<ul style="list-style-type: none"> <li>Meeting dates were approved</li> </ul>
<p>Adjournment</p>	<p>Minutes Formatted and submitted by - Mary Ann Mulvihill Corrected 2-22-16 by Mary Ann Mulvihill</p>	<p>Next Chapter Meeting: February 17, 2016 Meeting adjourned: 12:51pm</p>

**EXECUTIVE BOARD ATTENDANCE**

X	Bill Rawlings - President
X	Sandra Bollier - 1 <sup>st</sup> Vice President
X	Mark Fernandez- 2 <sup>nd</sup> Vice President
X	Mary Ann Mulvihill - Secretary
X	Zak Gallegos- Treasurer
X	Elizabeth Jauregui Chief Job Steward
X	Lee Jones - Site Rep. Coordinator
X	John Lewallen - Chapter Public Relations Officer
	Jaccolyn Martinez - Past President

**2016 CHAPTER MEETING DATES**

January 20, 2016	July 20, 2016
February 17, 2016	August 17, 2016
March 16, 2016	September 121, 2016
April 20, 2016	October 19, 2016
May 18, 2016	November 16, 2016
June 15, 2016	December 14, 2016
Location: Bldg 6-160	

*Bill Rawlings 2-24-16*  
*Mary Ann Mulvihill 2-24-16*